

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Communications Engineering Regulations of Counselling for Dropout and Suspension Students

Approved by the 2nd Joint Department and Institute General Meeting on September 25, 2009, School Year 98.

- I. For counselling students who drop out or suspend studies, the students' supervisors shall serve as counselling mentors.
- II. Reasons for dropping out or suspensions shall be understood by students' supervisors and the institute director; counselling shall be in place and parents shall be contacted. Unless in specific circumstances, drop-outs and suspensions of studies are not encouraged.
- III. Supervisors of students who drop out or suspend their studies and the charge officer of the institute office shall contact the students once every three months to gain information on their current situations and encourage them to resume studies as early as possible.
- IV. Students who drop out or suspend studies shall be encouraged to participate in relevant counselling courses offered by the university or the institute.
- V. The present regulations shall be implemented following approvals of joint department and institute general meetings. The same procedure shall be carried out when amendments are to be made.